

Tort Claims Board 1301-C Woolfolk Building

Kevin J. Upchurch

AGENCY		ADDRESS			CHIEF EXECUTIVE OFFICER	
	Actual Expenses FY Ending June 30, 2012	Estimate Expenses FY Ending June 30, 2013	Requested for FY Ending June 30, 2014	Requested Increase (+) or Decrease (-) FY 2014 vs. FY 2013 (Col. 3 vs. Col. 2)		
				AMOUNT	PERCENT	
<b>I. A. PERSONAL SERVICES</b>						
1. Salaries, Wages & Fringe Benefits (Base)	520,078	530,516	530,516			
a. Additional Compensation						
b. Proposed Vacancy Rate (Dollar Amount)						
c. Per Diem	80	240	240			
<b>Total Salaries, Wages &amp; Fringe Benefits</b>	<b>520,158</b>	<b>530,756</b>	<b>530,756</b>			
2. Travel						
a. Travel & Subsistence (In-State)	1,886	5,000	5,000			
b. Travel & Subsistence (Out-of-State)	2,220	5,000	5,000			
c. Travel & Subsistence (Out-of-Country)						
<b>Total Travel</b>	<b>4,106</b>	<b>10,000</b>	<b>10,000</b>			
<b>B. CONTRACTUAL SERVICES (Schedule B):</b>						
a. Tuition, Rewards & Awards	550	500	500			
b. Communications, Transportation & Utilities	879	2,000	2,000			
c. Public Information		200	200			
d. Rents	55,196	68,306	68,306			
e. Repairs & Service	1,133	3,000	3,000			
f. Fees, Professional & Other Services	1,265,418	4,332,443	4,332,443			
g. Other Contractual Services	935	2,500	2,500			
h. Data Processing	24,671	51,315	51,315			
i. Other	237,000	250,000	250,000			
<b>Total Contractual Services</b>	<b>1,585,782</b>	<b>4,710,264</b>	<b>4,710,264</b>			
<b>C. COMMODITIES (Schedule C):</b>						
a. Maintenance & Construction Materials & Supplies						
b. Printing & Office Supplies & Materials	1,957	2,700	2,700			
c. Equipment, Repair Parts, Supplies & Accessories	4,179	4,650	4,650			
d. Professional & Scientific Supplies & Materials		200	200			
e. Other Supplies & Materials	482	750	750			
<b>Total Commodities</b>	<b>6,618</b>	<b>8,300</b>	<b>8,300</b>			
<b>D. CAPITAL OUTLAY:</b>						
<b>1. Total Other Than Equipment (Schedule D-1)</b>						
<b>2. Equipment (Schedule D-2):</b>						
b. Road Machinery, Farm & Other Working Equipment						
c. Office Machines, Furniture, Fixtures & Equipment						
d. IS Equipment (Data Processing & Telecommunications)	300	3,500	3,500			
e. Equipment - Lease Purchase						
f. Other Equipment						
<b>Total Equipment (Schedule D-2)</b>	<b>300</b>	<b>3,500</b>	<b>3,500</b>			
<b>3. Vehicles (Schedule D-3)</b>						
<b>4. Wireless Comm. Devices (Schedule D-4)</b>						
<b>E. SUBSIDIES, LOANS &amp; GRANTS (Schedule E):</b>	<b>1,311,165</b>	<b>4,000,000</b>	<b>4,000,000</b>			
<b>TOTAL EXPENDITURES</b>	<b>3,428,129</b>	<b>9,262,820</b>	<b>9,262,820</b>			
<b>II. BUDGET TO BE FUNDED AS FOLLOWS:</b>						
Cash Balance-Unencumbered	12,354,072	13,586,131	8,823,311	( 4,762,820)	( 35.05%)	
General Fund Appropriation (Enter General Fund Lapse Below)						
State Support Special Funds						
Federal Funds						
Other Special Funds (Specify)						
TORT BOARD	4,660,188	4,500,000	4,500,000			
Less: Estimated Cash Available Next Fiscal Period	( 13,586,131)	( 8,823,311)	( 4,060,491)	( 4,762,820)	( 53.97%)	
<b>TOTAL FUNDS (equals Total Expenditures above)</b>	<b>3,428,129</b>	<b>9,262,820</b>	<b>9,262,820</b>			
GENERAL FUND LAPSE						
<b>III. PERSONNEL DATA</b>						
Number of Positions Authorized in Appropriation Bill	a.) Full Perm	8	8	8		
	b.) Full T-L					
	c.) Part Perm.					
	d.) Part T-L					
Average Annual Vacancy Rate (Percentage)	a.) Full Perm					
	b.) Full T-L					
	c.) Part Perm.					
	d.) Part T-L					

Approved by: Mississippi Tort Claims Board  
 Official of Board or Commission

Budget Officer: Jim Logan / loganj@dfa.state.ms.us

Phone Number: 359-5560

Submitted by: Kevin J. Upchurch  
 Name

Title: Executive Director

Date: July 30, 2012

**REQUEST BY FUNDING SOURCE**

Name of Agency Tort Claims Board

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	520,158	100.00%		530,756	100.00%		530,756	100.00%	
11.									
12.									
13.									
<b>Total Salaries</b>	<b>520,158</b>		<b>15.17%</b>	<b>530,756</b>		<b>5.72%</b>	<b>530,756</b>		<b>5.72%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	4,106	100.00%		10,000	100.00%		10,000	100.00%	
11.									
12.									
13.									
<b>Total Travel</b>	<b>4,106</b>		<b>0.11%</b>	<b>10,000</b>		<b>0.10%</b>	<b>10,000</b>		<b>0.10%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	1,585,782	100.00%		4,710,264	100.00%		4,710,264	100.00%	
11.									
12.									
13.									
<b>Total Contractual</b>	<b>1,585,782</b>		<b>46.25%</b>	<b>4,710,264</b>		<b>50.85%</b>	<b>4,710,264</b>		<b>50.85%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	6,618	100.00%		8,300	100.00%		8,300	100.00%	
11.									
12.									
13.									
<b>Total Commodities</b>	<b>6,618</b>		<b>0.19%</b>	<b>8,300</b>		<b>0.08%</b>	<b>8,300</b>		<b>0.08%</b>

REQUEST BY FUNDING SOURCE

Name of Agency Tort Claims Board

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD									
11.									
12.									
13.									
<b>Total Other Than Equipment</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	300	100.00%		3,500	100.00%		3,500	100.00%	
11.									
12.									
13.									
<b>Total Equipment</b>	<b>300</b>		<b>0.00%</b>	<b>3,500</b>		<b>0.03%</b>	<b>3,500</b>		<b>0.03%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD									
11.									
12.									
13.									
<b>Total Vehicles</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD									
11.									
12.									
13.									
<b>Total Wireless Comm. Devices</b>									

**REQUEST BY FUNDING SOURCE**

Name of Agency Tort Claims Board

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	1,311,165	100.00%		4,000,000	100.00%		4,000,000	100.00%	
11.									
12.									
13.									
<b>Total Subsidies, Loans &amp; Grants</b>	<b>1,311,165</b>		<b>38.24%</b>	<b>4,000,000</b>		<b>43.18%</b>	<b>4,000,000</b>		<b>43.18%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. TORT BOARD	3,428,129	100.00%		9,262,820	100.00%		9,262,820	100.00%	
11.									
12.									
13.									
<b>TOTAL</b>	<b>3,428,129</b>		<b>100.00%</b>	<b>9,262,820</b>		<b>100.00%</b>	<b>9,262,820</b>		<b>100.00%</b>

**SPECIAL FUNDS DETAIL**

Tort Claims Board

Name of Agency

<b>S. STATE SUPPORT SPECIAL FUNDS</b>		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
<b>Section S TOTAL</b>				

<b>A. FEDERAL FUNDS*</b>		Percentage Match Requirement		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source	FY 2013	FY 2014			
	Cash Balance-Unencumbered					
<b>Section A TOTAL</b>						

<b>B. OTHER SPECIAL FUNDS (NON-FED'L)</b>		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	12,354,072	13,586,131	8,823,311
TORT BOARD (3080)	Collect Assessments, interest & services	4,660,188	4,500,000	4,500,000
<b>Section B TOTAL</b>		<b>17,014,260</b>	<b>18,086,131</b>	<b>13,323,311</b>

<b>Section S + A + B TOTAL</b>		<b>17,014,260</b>	<b>18,086,131</b>	<b>13,323,311</b>
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<b>C. TREASURY FUND/BANK ACCOUNTS*</b>			(1) Reconciled Balance as of 6/30/12	(2) Balance as of 6/30/13	(3) Balance as of 6/30/14
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
MS Tort Claims Treasury Fund	3080	State Treasury	13,435,860	8,623,311	3,860,491
MS Tort Claims Fund	1001743855	Trustmark National Bank	150,271	200,000	200,000

\* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL  
AND TREASURY FUND/BANK ACCOUNTS**

Tort Claims Board

Name of Agency

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**OTHER SPECIAL FUNDS**

The Tort Claims Board assesses State agencies, has interest on Treasury Fund 3080, investments with Trinity Capital Investors, Trustmark checking account used by the Third Party Administrator, revenue from the sale of salvage, revenue for certification classes, and miscellaneous receipts.

**TREASURY FUND/BANK**

Treasury Fund/Bank Accounts - Checking account used by the Third Party Administrator for payment of claims and related claim expenses.

**CONTINUATION AND EXPANDED REQUEST**

Tort Claims Board

Program No. \_\_\_\_\_ of \_\_\_\_\_ Programs

AGENCY

**SUMMARY OF ALL PROGRAMS**

PROGRAM

	FY 2012 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				520,158	520,158
Travel				4,106	4,106
Contractual Services				1,585,782	1,585,782
Commodities				6,618	6,618
Other Than Equipment					
Equipment				300	300
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants				1,311,165	1,311,165
<b>Total</b>				<b>3,428,129</b>	<b>3,428,129</b>
No. of Positions (FTE)				8.00	8.00

	FY 2013 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				530,756	530,756
Travel				10,000	10,000
Contractual Services				4,710,264	4,710,264
Commodities				8,300	8,300
Other Than Equipment					
Equipment				3,500	3,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants				4,000,000	4,000,000
<b>Total</b>				<b>9,262,820</b>	<b>9,262,820</b>
No. of Positions (FTE)				8.00	8.00

	FY 2014 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

Tort Claims Board

Program No. \_\_\_\_\_ of 1 Programs

AGENCY

**SUMMARY OF ALL PROGRAMS**

PROGRAM

FY 2014 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			530,756	530,756
Travel			10,000	10,000
Contractual Services			4,710,264	4,710,264
Commodities			8,300	8,300
Other Than Equipment				
Equipment			3,500	3,500
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants			4,000,000	4,000,000
<b>Total</b>			<b>9,262,820</b>	<b>9,262,820</b>
No. of Positions (FTE)			8.00	8.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**SUMMARY OF PROGRAMS**  
**FORM MBR-1-03sum**

Tort Claims Board  
Agency Name

FUNDING REQUESTED FISCAL YEAR 2014

PROGRAM		GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1.	BOARD				9,262,820	9,262,820
	SUMMARY OF ALL PROGRAMS				9,262,820	9,262,820

**CONTINUATION AND EXPANDED REQUEST**

Tort Claims Board

Program No. 1 of 1 Programs

AGENCY

BOARD

PROGRAM

	FY 2012 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				520,158	520,158
Travel				4,106	4,106
Contractual Services				1,585,782	1,585,782
Commodities				6,618	6,618
Other Than Equipment					
Equipment				300	300
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants				1,311,165	1,311,165
<b>Total</b>				<b>3,428,129</b>	<b>3,428,129</b>
No. of Positions (FTE)				8.00	8.00

	FY 2013 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				530,756	530,756
Travel				10,000	10,000
Contractual Services				4,710,264	4,710,264
Commodities				8,300	8,300
Other Than Equipment					
Equipment				3,500	3,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants				4,000,000	4,000,000
<b>Total</b>				<b>9,262,820</b>	<b>9,262,820</b>
No. of Positions (FTE)				8.00	8.00

	FY 2014 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

Tort Claims Board

Program No. 1 of 1 Programs

AGENCY

BOARD

PROGRAM

FY 2014 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			530,756	530,756
Travel			10,000	10,000
Contractual Services			4,710,264	4,710,264
Commodities			8,300	8,300
Other Than Equipment				
Equipment			3,500	3,500
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants			4,000,000	4,000,000
<b>Total</b>			<b>9,262,820</b>	<b>9,262,820</b>
No. of Positions (FTE)			8.00	8.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**PROGRAM DECISION UNITS**

Tort Claims Board

1 - BOARD

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
	FY 2013 Appropriation	Escalations By DFA	Non-Recurring Items	Total Funding Change	FY 2014 Total Request			
<b>EXPENDITURES:</b>								
<b>SALARIES</b>	<b>530,756</b>				<b>530,756</b>			
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	530,756				530,756			
<b>TRAVEL</b>	<b>10,000</b>				<b>10,000</b>			
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	10,000				10,000			
<b>CONTRACTUAL</b>	<b>4,710,264</b>				<b>4,710,264</b>			
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	4,710,264				4,710,264			
<b>COMMODITIES</b>	<b>8,300</b>				<b>8,300</b>			
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	8,300				8,300			
<b>CAPITAL-OTE</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>	<b>3,500</b>				<b>3,500</b>			
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	3,500				3,500			
<b>VEHICLES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>	<b>4,000,000</b>				<b>4,000,000</b>			
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	4,000,000				4,000,000			
<b>TOTAL</b>	<b>9,262,820</b>				<b>9,262,820</b>			

**FUNDING:**

GENERAL FUNDS								
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS	9,262,820				9,262,820			
<b>TOTAL</b>	<b>9,262,820</b>				<b>9,262,820</b>			

**POSITIONS:**

GENERAL FTE								
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE	8.00				8.00			
<b>TOTAL FTE</b>	<b>8.00</b>				<b>8.00</b>			

**PRIORITY LEVEL:**

--	--	--	--	--	--	--	--	--

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

Tort Claims Board

1 - BOARD

AGENCY NAME

PROGRAM NAME

I. Program Description:

The Mississippi Tort Claims Board provides administrative and technical support for equitable settlement and payment of claims for injury or damage arising out of the torts of governmental entities and their employees while acting within the course and scope of their employment, through management of the Tort Claims Fund, legal defense of litigated claims, establishment and maintenance of loss control programs, and oversight of liability coverage plans of all political subdivisions.

II. Program Objective:

The objective of the program is to administer the Tort Claims Fund established for payment of claims against State agencies and employees, review liability coverage plans of all political subdivisions of the State to determine compliance with Section 11-46-17(3), provide legal defense for all litigated claims, and to assist the agencies and subdivisions in reducing the potential for liability.

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
 Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
 Planning Act of 1994

Tort Claims Board

1 - BOARD

AGENCY NAME

PROGRAM NAME

**PROGRAM OUTPUTS:** (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 Number of claims processed	986.00	1,000.00	1,000.00
2 Approval of coverage plans of political subdivision	452.00	800.00	800.00
3 Conduct risk management/loss control services for State Agencies including site visits, driving classes, and evaluations.	313.00	250.00	250.00

**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 Average claim payment	1,882.00	3,500.00	3,500.00
2 Average time to obtain information and approve coverage plans of political subdivisions	60.00	60.00	60.00
3 Average reserve amount for each open claim.	9,266.00	10,000.00	10,000.00

**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 Hold average claim payment to zero increase	( 0.50)	0.00	0.00
2 Hold legal payments to zero increase.	0.31	0.00	0.00
3 Reduce reserve amounts by 10%	( 0.24)	( 0.10)	( 0.10)

**PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION**

Tort Claims Board

	Fiscal Year 2013 Funding			FY 2013 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
<b>Program Name: (1) BOARD</b>				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	9,262,820		9,262,820	
<b>TOTAL</b>	<b>9,262,820</b>		<b>9,262,820</b>	
<b>Narrative Explanation:</b>				
<b>SUMMARY OF ALL PROGRAMS</b>				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	9,262,820		9,262,820	
<b>TOTAL</b>	<b>9,262,820</b>		<b>9,262,820</b>	

### MISSISSIPPI TORT CLAIMS BOARD MEMBERS

Tort Claims Board

Agency

A. Explain Rate and manner in which board members are reimbursed:

The Chairman, who is appointed by the Governor, subject to the advice and consent of the Senate, shall receive per diem as provided in Section 25-3-69 and reimbursement of travel expenses as provided in Section 25-3-41.

B. Estimated number of meetings FY2013

6

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	<u>Vacant</u>		<u>Governor</u>		<u>Indefinite</u>
2.	<u>Kevin J. Upchurch</u>	<u>Jackson, MS</u>	<u>Statutory</u>		
3.	<u>Lynn Fitch</u>	<u>Jackson</u>	<u>Statutory</u>		
4.	<u>Trudy Fisher</u>	<u>Jackson</u>	<u>Statutory</u>		
5.	<u>Mike Chaney</u>	<u>Vicksburg</u>	<u>Statutory</u>		
6.	<u>Albert Santa Cruz</u>	<u>Jackson</u>	<u>Statutory</u>		
7.	<u>Jim Hood</u>	<u>Jackson</u>	<u>Statutory</u>		

Identify Statutory Authority (Code Section or Executive Order Number)\*

Section 11-46-18

\*If Executive Order, please attach copy.

**SCHEDULE B  
CONTRACTUAL SERVICES**

Tort Claims Board

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>A. TUITION, REWARDS &amp; AWARDS (61010-61099)</b>			
61020 Employee Training	550	500	500
<b>TOTAL (A)</b>	<b>550</b>	<b>500</b>	<b>500</b>
<b>B. TRANSPORTATION &amp; UTILITIES (61100-61299)</b>			
61110 Postage, Box Rent, etc.	841	1,900	1,900
61190 Transportation of Goods not for Resale	38	100	100
<b>TOTAL (B)</b>	<b>879</b>	<b>2,000</b>	<b>2,000</b>
<b>C. PUBLIC INFORMATION ((61300-61399)</b>			
61310 Advertising & Public Information		100	100
61350 Exhibits & Displays		100	100
<b>TOTAL (C)</b>		<b>200</b>	<b>200</b>
<b>D. RENTS (61400-61499)</b>			
61440 Office Equipment	7,260	20,000	20,000
61470 Bureau of Buildings	47,556	47,556	47,556
61480 Exhibits, Displays & Conference Rooms		250	250
61490 Other Rentals	380	500	500
<b>TOTAL (D)</b>	<b>55,196</b>	<b>68,306</b>	<b>68,306</b>
<b>E. REPAIRS &amp; SERVICES (61500-61599)</b>			
61540 Repair/Service Passenger Vehicle	618	2,000	2,000
61541 Maintenance to Motor Vehicle	415	500	500
61550 Office Equipment & Furniture		400	400
61590 Repair/Service Misc. Equipment	100	100	100
<b>TOTAL (E)</b>	<b>1,133</b>	<b>3,000</b>	<b>3,000</b>
<b>F. FEES, PROFESSIONAL &amp; OTHER SERVICES (61600-61699)</b>			
61615 SAAS Fees - DFA	1,623	2,000	2,000
61616 MMRS Fees	2,336	4,000	4,000
61620 Department of Audit Fees		500	500
61625 Prof Fees - Invest Mgrs & Actuaries	9,500	10,000	10,000
61630 Professional Fees - Legal	824,056	3,849,847	3,849,847
61631 Prof Fees - Legal to AG's Office	1,495	2,000	2,000
61650 State Personnel Board	1,096	1,096	1,096
61651 Personnel Service Contracts over \$100,000	349,041	400,000	400,000
61658 Personnel Service Contracts - SPAHRS	10,875	1,000	1,000
61660 Court Costs & Court Reporters	10,329	10,000	10,000
61662 Appraisers Fees		500	500
61663 Witness Fees & Expenses	53,558	50,000	50,000
61683 Contract Worker	1,509	1,000	1,000
61690 Other Fees & Services		500	500
<b>TOTAL (F)</b>	<b>1,265,418</b>	<b>4,332,443</b>	<b>4,332,443</b>
<b>G. OTHER CONTRACTUAL SERVICES (61700-61899)</b>			
61700 Liability Insurance Pool Contributions (Tort Claims)	787	1,000	1,000
61710 Insurance & Fidelity Bonds		100	100
61720 Membership Dues		1,000	1,000
61721 Subscriptions	148	400	400
<b>TOTAL (G)</b>	<b>935</b>	<b>2,500</b>	<b>2,500</b>

**SCHEDULE B  
CONTRACTUAL SERVICES CONTINUED**

Tort Claims Board

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>H. INFORMATION TECHNOLOGY (61900-61990)</b>			
61905 IS Professional Fees - ITS	11	2,500	2,500
6191X IS Training/Education (61914-61915)		500	500
61921 Software Acquisition-Risk Management Information Syst	21,558	43,115	43,115
61923 Basic Telephone Monthly - ITS	3,060	4,000	4,000
61925 Long Distance Charges - ITS	42	500	500
61961 Maintenance / Repair of IS Equipment		300	300
61962 Maintenance Repair of Communication Systems		400	400
<b>TOTAL (H)</b>	<b>24,671</b>	<b>51,315</b>	<b>51,315</b>
<b>I. OTHER (61991-61999)</b>			
61992 SPAHRS Travel Related Contract	10		
61997 Prior Year Contractual Expense (1099)	236,990	250,000	250,000
<b>TOTAL (I)</b>	<b>237,000</b>	<b>250,000</b>	<b>250,000</b>
<b>GRAND TOTAL</b> <i>(Enter on Line I-B of Form MBR-1)</i>	<b>1,585,782</b>	<b>4,710,264</b>	<b>4,710,264</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	1,585,782	4,710,264	4,710,264
<b>TOTAL FUNDS</b>	<b>1,585,782</b>	<b>4,710,264</b>	<b>4,710,264</b>

**SCHEDULE C  
COMMODITIES**

Tort Claims Board

Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>B. PRINTING &amp; OFFICE SUPPLIES &amp; MATERIALS (62100-62199)</b>			
62110 Printing Binding		100	100
62120 Duplication & Reproduction Supplies	943	1,000	1,000
62130 Office Supplies & Materials	269	500	500
62140 Paper Supplies	310	500	500
62150 Maps, Manuals, Library Books & Films	186	250	250
62160 Office Equipment	249	350	350
<b>Total (B)</b>	<b>1,957</b>	<b>2,700</b>	<b>2,700</b>
<b>C. EQUIPMENT REPAIR PARTS, SUPPLIES &amp; ACCES. (62200-62299)</b>			
62210 Fuels - Gasoline	3,795	4,000	4,000
62240 Tubes & Tires - Auto	384	400	400
62290 Other Equipment Repair Parts		250	250
<b>Total (C)</b>	<b>4,179</b>	<b>4,650</b>	<b>4,650</b>
<b>D. PROFESSIONAL &amp; SCI. SUPPLIES AND MATERIALS (62300-62399)</b>			
62350 Classroom Instructional Materials		100	100
62370 Educational Supplies		100	100
<b>Total (D)</b>		<b>200</b>	<b>200</b>
<b>E. OTHER SUPPLIES &amp; MATERIALS (62400-62999)</b>			
62420 Hardware, Plumbing & Electrical Supplies	5	100	100
62475 Food for Business Meetings	93	200	200
62555 IS Equipment Repair Parts	80	100	100
62590 Other Supplies & Materials	54	100	100
62595 Other Equipment (less than \$500)	250	250	250
<b>Total (E)</b>	<b>482</b>	<b>750</b>	<b>750</b>
<b>GRAND TOTAL (A, B, C, D &amp; E)</b> <i>(Enter on Line I-C of Form MBR-1)</i>	<b>6,618</b>	<b>8,300</b>	<b>8,300</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	6,618	8,300	8,300
<b>TOTAL FUNDS</b>	<b>6,618</b>	<b>8,300</b>	<b>8,300</b>

**SCHEDULE D-1  
CAPITAL OUTLAY  
OTHER THAN EQUIPMENT**

Tort Claims Board

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>A. LANDS (63100-63199)</b>			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
<b>TOTAL (A)</b>			
<b>B. BUILDINGS &amp; IMPROVEMENTS (63200-63299)</b>			
63250 Buildings - Purchased, Constructed, Remodeled			
<b>TOTAL (B)</b>			
<b>C. INFRASTRUCTURE &amp; OTHER (63500-63999)</b>			
635XX Other			
<b>TOTAL (C)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
<b>TOTAL FUNDS</b>			

**SCHEDULE D-2  
CAPITAL OUTLAY EQUIPMENT**

Tort Claims Board

Name of Agency \_\_\_\_\_

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2012		Est. FY Ending June 30, 2013		Req. FY Ending June 30, 2014		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
<b>A. VEHICLES (see form MBR-1-D-3)</b>							
<b>C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.</b>							
Office Equipment - Recording/Transcribing Machine							
Office Equipment - Filing Cabinets							
<b>TOTAL (C)</b>							
<b>D. IS EQUIPMENT (DP &amp; TELECOMMUNICATIONS)</b>							
Computer Equipment - Computer Personal			2	3,500	2	1,750	3,500
Fax Machine	1	300					
<b>TOTAL (D)</b>		<b>300</b>		<b>3,500</b>			<b>3,500</b>
<b>E. EQUIPMENT - LEASE PURCHASE (63460-63476)</b>							
634XX Lease Purchases							
<b>TOTAL (E)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-2 of Form MBR-1)</i>		<b>300</b>		<b>3,500</b>			<b>3,500</b>
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS		300		3,500			3,500
<b>TOTAL FUNDS</b>		<b>300</b>		<b>3,500</b>			<b>3,500</b>

**SCHEDULE D-3  
PASSENGER/WORK VEHICLES**

Tort Claims Board

Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory	FY Ending	June 30, 2012	FY Ending	June 30, 2013	FY Ending	June 30, 2014
	June 30, 2012	No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
<b>A. PASSENGER &amp; WORK VEHICLES (63310, 63390-63400)</b>							
63310 Automobile, Compact Sedan (AU CS)							
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)	1						
63310 Automobile, Mid Size Station Wagon (AU MW)							
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)							
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)							
63393 Van, Mid Size (VN MV)							
63400 Other Vehicles							
<b>TOTAL (A)</b>	<b>1</b>						
<b>B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)</b>							
63395 Betterments or Accessories for Vehicles							
<b>TOTAL (B)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE D-4  
WIRELESS COMMUNICATION DEVICES**

Tort Claims Board

\_\_\_\_\_  
Name of Agency

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2012	Act FY Ending June 30, 2012		Est FY Ending June 30, 2013		Req FY Ending June 30, 2014	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
<b>A. CELLULAR PHONES (63435)</b>							
63435 Cellular Phones							
<b>Total (A)</b>							
<b>B. PAGERS (63434)</b>							
63434 Pagers, Paging Equipment							
<b>Total (B)</b>							
<b>C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)</b>							
63435 Wireless PDAs, Blackberry, etc							
<b>Total (C)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE E  
SUBSIDIES, LOANS & GRANT**

Tort Claims Board

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>A. SCHOOL GRANTS TO COUNTIES &amp; MUNICIPALITIES (64000-64599)</b>			
<b>TOTAL (A)</b>			
<b>B. GRANTS TO L.H.L. &amp; OTHER POLITICAL SUBDIVISIONS (64600-64699)</b>			
<b>TOTAL (B)</b>			
<b>C. GRANTS TO NON-GOVERNMENT INSTNS &amp; INDS (64700-64999)</b>			
<b>TOTAL (C)</b>			
<b>D. DEBT SERVICE &amp; JUDGEMENTS (65000-65399)</b>			
65320 Payment of Tort Claims	3,081	10,000	10,000
<b>TOTAL (D)</b>	<b>3,081</b>	<b>10,000</b>	<b>10,000</b>
<b>E. OTHER (66000-89999)</b>			
89150 Transfer to TPA for payment of claims	1,308,084	3,990,000	3,990,000
<b>TOTAL (E)</b>	<b>1,308,084</b>	<b>3,990,000</b>	<b>3,990,000</b>
<b>GRAND TOTAL</b> <i>(Enter on Line I-E of Form MBR-1)</i>	1,311,165	4,000,000	4,000,000
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	1,311,165	4,000,000	4,000,000
<b>TOTAL FUNDS</b>	<b>1,311,165</b>	<b>4,000,000</b>	<b>4,000,000</b>

**NARRATIVE  
2014 BUDGET REQUEST**

Tort Claims Board  
Name of Agency

The Tort Claims Board was created July 1, 1993 to administer the settlement of claims against State agencies and State employees acting within the course and scope of their employment. The Tort Claims Board consists of seven (7) members who meet monthly. The Department of Finance and Administration is responsible for providing staff and meeting facilities necessary to carry out the duties of the Board as provided in Chapter 46 of the Mississippi Code.

Funding for the program is received through assessments levied against participants in the plan. The total assessment amount for the first two years (1994-1995) was prorated to individual plan participants based on agency expenditures for the most current fiscal year ended. For the next two years (1996-1997), assessment rates were based on auto and general liability exposure of State agencies, using a base rate for salary expenditures (category A1) and vehicle inventory. The actuarial study conducted prior to fiscal year 1998 determined that a sufficient claim experience history had been accumulated to warrant calculating assessments based on salary expenditures with a discount and/or surcharge based on loss history and agency risk. The fund is currently in line with actuarial estimates and has a liability limit of \$500,000.

The following is a discussion of the expenditure authority requested for FY 2014.

**A.1. PERSONAL SERVICES**  
\$530,756 Special Funds

The budget request for the personal services category includes full funding of the eight (8) positions with the Tort Claims Board. This request reflects no change in the level of expenditure authority from the previous fiscal year's appropriation.

**A.2. TRAVEL**  
\$10,000 Special Funds

The Risk/Loss Control Manager is required to visit State agencies to assist them in developing risk management plans to minimize the number of tort claims. The claims management staff occasionally travels for mediation of litigation cases. Professional staff, required to remain current in developments in the tort claims field, incur travel costs to attend training seminars. Also, the Risk/Loss Control Manager performs risk control consulting services for the Office of Insurance with their Workers' Compensation Trust fund. This request reflects no change in the level of expenditure authority from the previous fiscal year's appropriation.

**B. CONTRACTUAL SERVICES**  
\$4,710,264 Special Funds

The budget request for the contractual services category includes expenses for routine State agency office operations, legal fees to defense attorneys, court costs, actuarial services, software acquisitions, and cost of third party administrator contract. This request reflects no change in the level of expenditure authority from the previous fiscal year's appropriation.

**C. COMMODITIES**  
\$8,300 Special Funds

**NARRATIVE**  
**2014 BUDGET REQUEST**

Tort Claims Board  
Name of Agency

---

The budget request for commodities includes expenses for office supplies, printing, equipment repair parts, fuel and basic maintenance on state vehicle, and other supplies and materials for routine office operations. This request reflects no change in the level of expenditure authority from the previous fiscal year's appropriation.

**D.2. CAPITAL OUTLAY - EQUIPMENT**  
\$3,500 Special Funds

The budget request for capital outlay - equipment includes expenses for office machines, furniture, fixtures, and other equipment. This request reflects no change in the level of expenditure authority from the previous fiscal year's appropriation.

**E. SUBSIDIES, LOANS & GRANTS**  
\$4,000,000 Special Funds

The budget request for subsidies, loans, and grants includes claims payments made by the Tort Claims Board through State Treasury Fund 3080, and claims payments and claims expenses paid by the Third Party Administrator through the Tort Claims Board checking account. This request reflects no change in the level of expenditure authority from the previous fiscal year's appropriation.

**OUT-OF-STATE TRAVEL  
FISCAL YEAR 2012**

Tort Claims Board

Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2012 on Form Mbr-1, line I.A.2.b.

<b>Employee's Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Travel Cost</b>	<b>Funding Source</b>
Lea Ann McElroy	Lexington, Kentucky	State Risk Manager's Conference	1,010	Special Funds
Bruce Donaldson	Lexington, Kentucky	State Risk Manager's Conference	1,210	Special Funds
<b>Total Out of State Travel Cost</b>			<b>\$2,220</b>	

**FEES, PROFESSIONAL AND OTHER SERVICES**  
**(EXPENDITURE CODES 61600-61699)**

Tort Claims Board

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
61615 SAAS Fees - DFA					
SAAS Fees - DFA / SAAS Fees		1,623	2,000	2,000	Other
<i>Comp. Rate: Based on Usage</i>					
<b>TOTAL 61615 SAAS Fees - DFA</b>		<b>1,623</b>	<b>2,000</b>	<b>2,000</b>	
61616 MMRS Fees					
MMRS Fees / MMRS Fees		2,336	4,000	4,000	Other
<i>Comp. Rate: Based on Usage</i>					
<b>TOTAL 61616 MMRS Fees</b>		<b>2,336</b>	<b>4,000</b>	<b>4,000</b>	
61620 Department of Audit Fees					
Department of Audit / Audit Fees			500	500	Other
<i>Comp. Rate: \$12.50 per hour</i>					
<b>TOTAL 61620 Department of Audit Fees</b>			<b>500</b>	<b>500</b>	
61625 Prof Fees - Invest Mgrs & Actuaries					
Bickerstaff, Whatley, Ryan & Burkhalter / Actuary services		9,500	10,000	10,000	Other
<i>Comp. Rate: \$10,000 maximum</i>					
<b>TOTAL 61625 Prof Fees - Invest Mgrs &amp; Actuaries</b>		<b>9,500</b>	<b>10,000</b>	<b>10,000</b>	
61630 Professional Fees - Legal					
Dukes, Dukes, Keating & Faneca / Litigation		21,021			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Copeland, Cook, Taylor & Bush / Litigation		7,363			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Wilkins Tipton / Litigation		42,561			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Page, Mannino, Persich & McDermott / Litigation		33,969			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Brunini, Grantham, Grower & Hewes / Litigation		392			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Gwin, Lewis & PUNCHES / Litigation		4,645			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Wells, Marble & Hurst / Litigation		19,035			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Aultman, Tyner & Ruffin / Litigation		19,746			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Upshaw, Williams, Biggers / Litigation		93,495			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Scott, Sullivan, Streetman & Fox / Litigation		23,189			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Brown, Buchanan, Sessoms / Litigation		5,315			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Roach & McMillan / Litigation		5,356			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Bryan Nelson Randolph / Litigation		2,694			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Page, Kruger & Holland / Litigation		10,444			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					
Hortman, Harlow, Martindale / Litigation		628			Other
<i>Comp. Rate: \$135 / Hour + Expenses</i>					

**FEES, PROFESSIONAL AND OTHER SERVICES**

Tort Claims Board

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
Deaton & Deaton / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		2,109			Other
Jeffery P. Reynolds / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		126,993			Other
Gore, Kilpatrick, Dambrino / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		26,055			Other
Robert H. Faulks / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		12,382			Other
Mayo Mallett / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		1,649			Other
Shell Buford / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		7,775			Other
Montague, Pittman, Varnado / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		54			Other
Simmons Law Group / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		8,270			Other
Watson & Jones / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		14,399			Other
Pittman, Howdeshell & Hinton / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		236			Other
Steven D. Slade / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		6,457			Other
Adcock & Morrison / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		40,517			Other
Purdie & Metz / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		31,583			Other
Biggs, Ingram, Solop & Carlson / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		4,839			Other
Hunt & Ross / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		12,284			Other
Young Williams / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		30,304			Other
Perry, Winfield & Wolfe / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		4,617			Other
Lawrence L. Little & Associates / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		1,711			Other
Spence Flatgard / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		1,537			Other
Anderson, Crawley & Burke / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		8,429			Other
Kerby Law Firm / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		35,553			Other
Betty A. Mallett / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		2,936			Other
Owens Moss / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		13,807			Other
Kitchens, Hardwick & Ray / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		40,133			Other
Adams & Reese / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		52			Other
Brian A. Montague / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		50,211			Other

**FEES, PROFESSIONAL AND OTHER SERVICES**

Tort Claims Board

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
Gibbs Whitwell / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>		49,311			Other
Miscellaneous Attorneys / Litigation <i>Comp. Rate: \$135 / Hour + Expenses</i>			3,849,847	3,849,847	Other
<b>TOTAL 61630 Professional Fees - Legal</b>		<u><u>824,056</u></u>	<u><u>3,849,847</u></u>	<u><u>3,849,847</u></u>	
61631 Prof Fees - Legal to AG's Office					
Attorney General's Office Fees / Legal fees <i>Comp. Rate: \$65 per Hour</i>		1,495	2,000	2,000	Other
<b>TOTAL 61631 Prof Fees - Legal to AG's Office</b>		<u><u>1,495</u></u>	<u><u>2,000</u></u>	<u><u>2,000</u></u>	
61650 State Personnel Board					
State Personnel Board Fees / SPB Fees <i>Comp. Rate: \$140 per PIN</i>		1,096	1,096	1,096	Other
<b>TOTAL 61650 State Personnel Board</b>		<u><u>1,096</u></u>	<u><u>1,096</u></u>	<u><u>1,096</u></u>	
61651 Personnel Service Contracts over \$100,000					
CCMSI / TPA <i>Comp. Rate: Based on lowest bid</i>		349,041	400,000	400,000	Other
<b>TOTAL 61651 Personnel Service Contracts over \$100,000</b>		<u><u>349,041</u></u>	<u><u>400,000</u></u>	<u><u>400,000</u></u>	
61658 Personnel Service Contracts - SPAHRS					
Personnel Service Contracts - SPAHRS / Rebecca McGinnis - Intern <i>Comp. Rate: \$10 per hour</i>			1,000	1,000	Other
Personnel Service Contracts - SPAHRS / Greg Hardy - Consulting <i>Comp. Rate: \$1500 per month</i>	Y	10,875			Other
<b>TOTAL 61658 Personnel Service Contracts - SPAHRS</b>		<u><u>10,875</u></u>	<u><u>1,000</u></u>	<u><u>1,000</u></u>	
61660 Court Costs & Court Reporters					
Brooks Court Reporting / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		154			Other
Marilyn Susan Clark-Rea / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		377			Other
Amanda Wooton / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		1,536			Other
Sharron Allen and Associates / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		287			Other
Melissa Magee / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		806			Other
Todd J. Davis / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		1,038			Other
Esquire Deposition Services / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		3,225			Other
Elizabeth Bost Simpson / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		255			Other
Paul Vandeventer / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		1,500			Other
Baton Rouge Court Reporters / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		239			Other
Esquire Deposition Solutions / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>		912			Other

**FEES, PROFESSIONAL AND OTHER SERVICES**

Tort Claims Board

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
Miscellaneous / Court Depositions <i>Comp. Rate: \$30 / page + expenses</i>			10,000	10,000	Other
<b>TOTAL 61660 Court Costs &amp; Court Reporters</b>		<b>10,329</b>	<b>10,000</b>	<b>10,000</b>	
61662 Appraisers Fees					
Independent Insurance Appraisals / Vehicle Appraisal <i>Comp. Rate: \$110 per visit + expenses</i>					Other
Miscellaneous Appraisers / Vehicle / Business / Home Appraisals <i>Comp. Rate: Est. \$100 per visit + exp</i>			500	500	Other
<b>TOTAL 61662 Appraisers Fees</b>			<b>500</b>	<b>500</b>	
61663 Witness Fees & Expenses					
Jackson Healthcare for Women / Medical Records <i>Comp. Rate: Variable</i>		40			Other
William Marcus Meeks, Jr. / Medical Expert <i>Comp. Rate: Variable</i>		5,433			Other
Medsouth Management Inc. / Medical Records <i>Comp. Rate: Variable</i>		47			Other
James W. Irby, Jr., PHD / Medical Expert <i>Comp. Rate: Variable</i>		9,450			Other
Katherine Travis Gregg, MD / Medical Expert <i>Comp. Rate: Variable</i>		4,410			Other
Shannon Q. Holy / Mediation Services <i>Comp. Rate: Variable</i>		6,300			Other
Rathel L. Nolan / Mediation Services <i>Comp. Rate: Variable</i>		1,000			Other
Kitchens, Hardwick & Ray / Mediation Services <i>Comp. Rate: Variable</i>		525			Other
Mark S. Dunston / Mediation Services <i>Comp. Rate: Variable</i>		6,024			Other
Northington Consulting / Accident Reconstruction Expert <i>Comp. Rate: Variable</i>		4,500			Other
Mississippi Addiction / Medical Expert <i>Comp. Rate: Variable</i>		15,500			Other
The Barnett Group / Mediation Services <i>Comp. Rate: Variable</i>		329			Other
Miscellaneous Experts / Expert Witness <i>Comp. Rate: Variable</i>			50,000	50,000	Other
<b>TOTAL 61663 Witness Fees &amp; Expenses</b>		<b>53,558</b>	<b>50,000</b>	<b>50,000</b>	
61683 Contract Worker					
Contract Worker / Intern <i>Comp. Rate: \$10 per hour</i>		1,509	1,000	1,000	Other
<b>TOTAL 61683 Contract Worker</b>		<b>1,509</b>	<b>1,000</b>	<b>1,000</b>	
61690 Other Fees & Services					
Other Fees and Services / Other <i>Comp. Rate: Variable</i>			500	500	Other
<b>TOTAL 61690 Other Fees &amp; Services</b>			<b>500</b>	<b>500</b>	

**FEES, PROFESSIONAL AND OTHER SERVICES**

Tort Claims Board

Name of Agency \_\_\_\_\_

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
<b>GRAND TOTAL (61600-61699)</b>		1,265,418	4,332,443	4,332,443	

**VEHICLE PURCHASE DETAILS**

Tort Claims Board

Name of Agency

<b>Year</b>	<b>Model</b>	<b>Person(s) Assigned To</b>	<b>Vehicle Purpose/Use</b>	<b>FY2014 Req. Cost</b>
				0
				<b>0</b>
			<b>TOTAL VEHICLE REQUEST</b>	<b>0</b>

**VEHICLE INVENTORY  
AS OF JUNE 30, 2012**

Tort Claims Board

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-12	Average Miles per Year	Replacement Proposed	
									FY 2013	FY 2014
W	Automobile	2010	Ford Fusion	Steven Milner	Investigation / Inspection	G-052086	71,740	23,913		

Vehicle Type = Passenger/Work



**CAPITAL LEASES**

Tort Claims Board

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-12	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made								
						Principal	Interest	Total	Actual FY 2012	Estimated FY 2013			Requested FY 2014				
										Principal	Interest	Total	Principal	Interest	Total		
/	//	0	0	//	.000												

## Summary of 3% General Fund Program Reduction to FY2013 Appropriated Funding by Major Object

Tort Claims Board

Major Object	FY2013 GENERAL FUND REDUCTION	AFFECT ON FY2013 STATE SUPPORT SPECIAL FUNDS	AFFECT ON FY2013 FEDERAL FUNDS	AFFECT ON FY2013 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL					
CONTRACTUAL SERVICES					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
<b>TOTALS</b>					